MEETING ROOM RENTAL AGREEMENT

This agreement, made and executed this _____day of _____, 20___, by and between the Redwood Falls Public Library, 509 South Lincoln, Redwood Falls, MN 56283, owner of the Meeting Room in the Library and

_____,
hereafter referred to as the "Renter."

In consideration of the payment of deposit and rent and keeping with the terms and conditions hereby the Renter, the Library does hereby lease and agree to rent unto the Renter, the Meeting Room of the Library for a term beginning at _____a.m./p.m. on the _____day of _____, 20 _____
and terminate at or about _____.

A deposit fee of $25.00 shall be **prepaid** to the Library. Also a rental fee of $_____shall be **prepaid** to the Library. No refund of this payment may be made for cancellation or nonuse during the rental term unless notice is provided and received by the Library seven (7) calendar days prior to the scheduled use.

Renter agrees to leave the premises at the conclusion of the lease in as good conditions as the premises were at the beginning of the lease term, reasonable wear and tear or unavoidable casualty expected. Liability for cost of replacing or repairing any part of the rented premises damaged by Renter or employees, or guests shall rest solely with the Renter. Deposit fee will be refunded if meeting room is left in good condition.

Renter agrees to hold the Library harmless and to assume full liability for any loss or damage whatsoever to any person or property occurring on or in said premises and arising out of, by reason of, or during the Renter's use, possession, or occupancy of the premises.

Renter agrees to fully comply with all the terms and conditions of this rental agreement and the attached Policy for Use of Library Meeting Room.

In Testimony Whereof, the Renter hereto causes the agreement to be validly executed in his respective name, and if representing an organization, further represents and certifies that he is a duly authorized agent of said entity and authorized to sign on behalf of said entity.

Dated:_____   _____
                                Name of Renter - Please type or print

_____
                                Address

_____
                                Signature of Renter